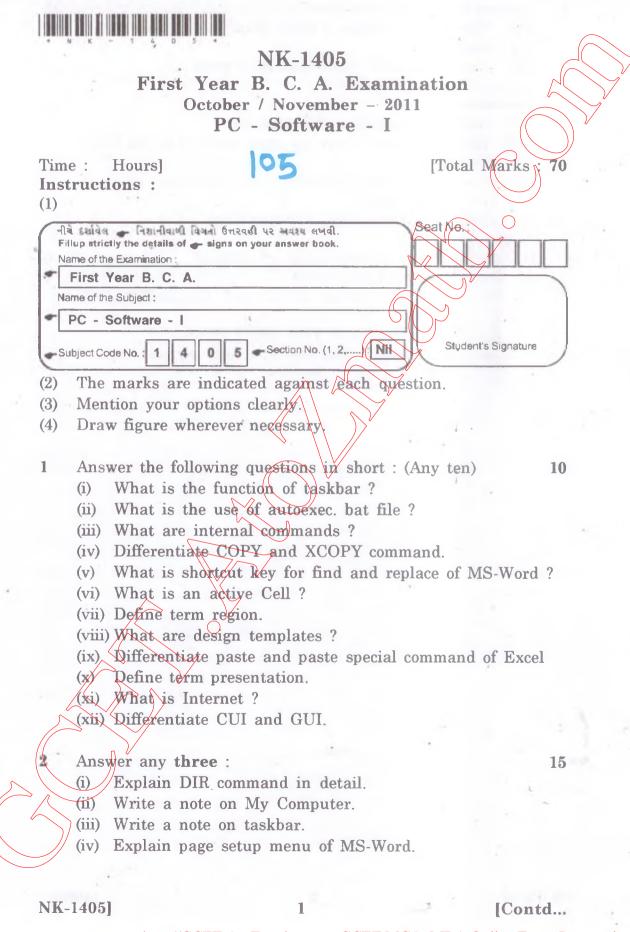
http://VNSGU.AtoZmath.com – BCA Syllabus, Question Paper, Programs



http://GCET.AtoZmath.com – GCET MCA, MBA Online Exam Preparation

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3 Answer the following in brief :

- (i) What is mail merge ? Write detail note on mail Merge.
- (ii) Discuss the spell check feature of word. -
- 4 Answer any three :

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- (i) Explain organization of worksheet.
- (ii) What is sorting ? How to apply sorting in Ms-Excel Database ?
- (iii) How will you apply transition and Animation effect to your presentation ?
- (iv) Explain different view of Power Point.
- (1) Write a note on application of internet.
 - (2) Answer in brief (any two)
 - (i) Write the use of RPAD and CONCATENATE function.
 - (ii) Give full form of TCP, HTTP, DNS.
 - (iii) Differentiate Auto text and Auto correct.

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