



SB-1405

First Year B. C. A. (Sem. I) Examination
March / April – 2011
PC Software - I
Paper No. 105

Time : 3 Hours]

[Total Marks : 70

Instructions :

(1)

नीचे दृष्टावेद निशानीवाणी विगतो उत्तरवडी पर अवश्य लपवी.
Fillup strictly the details of signs on your answer book.

Name of the Examination :
F. Y. B. C. A. (Sem. 1)

Name of the Subject :
PC Software - I : Paper No. 105

Subject Code No. : 1 4 0 5 Section No. (1, 2,) : Nil

Seat No. :

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Student's Signature

- (2) The marks are indicated against each question.
- (3) Question No. 3 is compulsory.
- (4) Mention your options clearly.
- (5) Draw figure wherever necessary.

1 Answer the following : (any five) 10

- (a) What are icons ?
- (b) How do you create a shortcut on desktop ?
- (c) What is the use of command.com file ?
- (d) What are internal commands ?
- (e) Differentiate copy and xcopy command.
- (f) What is the sort cut keys for find and replace of MS-word ?
- (g) What is drop cap effect ?
- (h) Define term range.
- (i) Define term presentation.
- (j) What is web browser ? Give examples of any two web browser.
- (k) Give full form of MIME and URL.
- (l) Difference between CUI and GUI.

2 Answer any three : 15

- (a) Explain Doskey and label command with syntax and example.

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[Contd...

- (b) Write note on my computer.
- (c) Explain about taskbar.
- (d) Write a note on Auto-text.
- 3 (a) What is mail merge ? Explain steps to create a form letter. **10**
- (b) Write a short note on Macro. **5**
- 4 Answer any **three** : **18**
- (a) Explain any three Math function of Excel.
- (b) What is sorting ? How to apply sorting in MS-Excel Database ?
- (c) Explain different types of view in power point.
- (d) Explain slide transition and custom animation.
- 5 Attempt any **three** : **12**
- (a) Write note on application of internet.
- (b) Write note on IP addressing.
- (c) Define DNS, SMTP and POP.
- (d) Differentiate cut-paste and copy-paste.
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