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## **KA-3559**

Second Year B. B. A. (Sem. III) (CBCS)

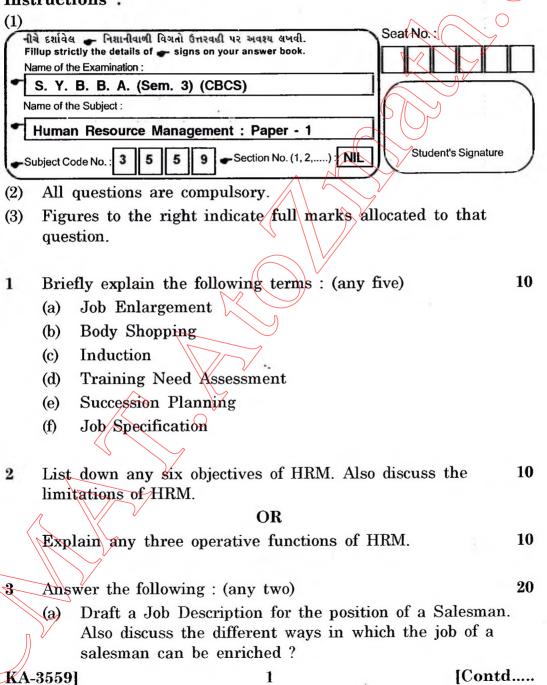
Examination

October/November - 2012

Human Resource Management : Paper - I

Time : Hours] [Total Marks: 70

## **Instructions** :



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- (b) Define 'Human Resource Planning'. Discuss in detail the importance of having a formal HRP in an organization.
- (c) Discuss the process of Job Analysis. Explain observation method of Job Analysis and mention for which kind of job this method is applicable.
- 4 Write short notes : (any two)
  - (a) Selection Interview

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- (b) Decentralized Recruitment
- (c) Factors affecting Recruitment
- 5 (a) What is Career Planning ? What are the advantages of 8 Career Planning and Development to an individual employee ?
  - (b) Define 'Training'. Give any two reasons for evaluating 8 training programmes and explain various criteria for evaluation.

## OR

- 5 (a) Discuss the concept of career and explain Career Stages. 8
  - (b) List down any four objectives of training and discuss 8 the merits and demerits of On-the-Job Training.

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