



MC-3515

First Year B.B.A. (Sem. - II) (CBCS) Examination September / October - 2013 Computer Application - II

Time : Hours]

[Total Marks : 30

Instructions :

(1)

नीचे दशांशिक निशानीवाणी विगत उत्तरवही पर अवश्य लभवी. Fillup strictly the details of signs on your answer book.	Seat No.:
Name of the Examination :	<input type="text"/>
First Year B.B.A. (Sem. - 2) (CBCS)	<input type="text"/>
Name of the Subject :	<input type="text"/>
Computer Application - 2	<input type="text"/>
Subject Code No. : <input type="text" value="3"/> <input type="text" value="5"/> <input type="text" value="1"/> <input type="text" value="5"/>	Student's Signature
Section No. (1, 2,.....) : <input type="text" value="Nil"/>	

(2) All questions are compulsory.

(3) Figures to the right indicate full marks of the questions.

1 Answer the following questions : (any five)

5

- Define Primary key.
- What is a Range ? Give an example.
- Differentiate between goal seek and solver.
- Name the different alignments which can be applied on cell in MS Excel.
- Differentiate between paste and paste special.
- Explain Fill Handle.

2 Give output of the following : (any five)

5

- = MAX (24, 65, 12, 89, 0)
- = SQRT (ABS (-25))
- = MOD (Power (-3, 2), 2)
- = HOUR (TODAY ())
- = FIND ("m", "Management", 2)
- = IF (TRUE, FALSE, TRUE)

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1

[Contd...

3 Answer the following : (any two) 10

- (i) Explain sort and filter option in MS Excel in detail with example.
- (ii) Explain D functions by giving examples.
- (iii) Explain statistical functions by giving examples.

4 Write short notes : (any two) 10

- (i) Steps to generate query in MS Access.
- (ii) Explain regression in MS Excel
- (iii) Explain “Built-in-Data form” in MS Excel.

