* R A - 3 7 0 6 *

RA-3706

First Year B. C. A. (Sem. I) Examination

March / April - 2017

106 - Practicals : Paper - I

(New Course)

Time : Hours] [Total Marks : **140**

Instruction :

નીચે દર્શાવેલ ☛ નિશાનીવાળી વિગતો ઉત્તરવહી પર અવશ્ય લખવી.
Fillup strictly the details of ☛ signs on your answer book.

Name of the Examination :
☛ **FIRST YEAR B. C. A. (SEM. 1)**

Name of the Subject :
☛ **106 - PRACTICALS - 1**

☛ Subject Code No. : **3 7 0 6** ☛ Section No. (1, 2,.....) : **NIL**

Seat No. :

Student's Signature

1. Write a program to replace a character in string. (30)

2. Write a program to check inputted string is Palindrome or not. (30)
   E. g. Input String: MALAYALAM
   MALAYALAM is a palindrome.

3. Create a worksheet for following fields: (20)

Emp. No	Emp Name	Designation	Salary	Date of Joining
1051	Hemant Kachhi	Manager	75700	12/4/2012

   a) Add at least 10 records.
   b) Find out most experience and least experience employee and apply blue red color to that record.
   c) Find record of those employee whose joining date is between 1/5/2011 to 31/8/2015.
   d) Sort Record Designation wise and calculate subtotal designation wise.
   e) Draw a pie chart of designation and total salary.
   f) Give appropriate format to header row and freeze it.

4. Write a form letter using mail merge to invite top ten passed out students of recent batch for prize distribution in an annual function arranged in your college. (20)

5. Create a presentation slide to give information about "Diwali ". (20)
   Note: More than 5 slide necessary

6. Viva + Files (20)